

GUIDELINES FOR USE OF THE CASAVANT ORGAN

Updated 3/17/09

The church is pleased to make its pipe organ available to approved organizations and competent players who will show due respect for the instrument and its purpose; namely, to enhance worship and performance in the Sanctuary.

Visiting organists should note the following:

1. Prior authorization by the church's organist is required before any visitor plays the organ.
2. The organ console offers 128 levels of memory. Many of these are reserved for regular users. The church's organist will allocate levels to visiting organists. The programmable crescendo pedal settings should not be changed.
3. Practice sessions must be scheduled through the church office, and must take place during normal office hours.
4. During practice sessions, respect for the proximity of the organ to the church offices should be shown by not playing too loudly for an extended period.
5. No one may enter the organ chamber unless accompanied by the church organist or authorized church personnel.
6. Organ shoes must be worn when playing the organ; rubber-soled shoes are not allowed.
7. There shall be no standing on the pedal board.
8. The bench height is adjustable; please return it to its original position after use.
9. The console may be moved with care, providing the umbilical cable is not allowed to become trapped under the platform, and the platform is made secure by tightening the two knobs on each side of the pedal board. After use, the console should be returned to its normal position.
10. No food or drink is allowed on or near the console.