

**Minutes of Stated Session Meeting
First Presbyterian Church
Charlottesville, Virginia
September 26, 2022**

Attendees:

Pastor and Moderator: David Forney

Associate Pastor and Vice Moderator: Aram Bae

Covenant Pastor: Rachel Sutphin

Ruling Elders:

Class of 2022

Christine Dean
Amy Gillespie
Rich Lutz
Cathy Meaney
Monika Mentzer
Wayne Mullins
David Schmidt(E)
Ada Trowbridge(E)

Class of 2023

Judy Blair
Robert Brewbaker
Victoria Kean(E)
David Maloney
Carolyn Pettit(E)
Reid Thompson(E)

Class of 2024

Charlie Chadwick
John Dillery
Linda Hitt
Jocelyn Kelley
Jolene Kidd
Vasant Kumar
Trip Walker

Clerk of Session: Judy Blair

[E denotes excused absence; A is for unexcused absence]

Joint meeting of Session and the Diaconate held in Agape Classroom

- o Moderator David Forney called the meeting to order at 7 pm and Thom Waite led the devotional.
- o After a prayer by the moderator and recitation of the Vision and Mission Statement, Amy Gillespie made a presentation on behalf of the Stewardship Committee.
 - o Amy focused on the theme of "Gratitude to Generosity" for our 2023 pledge campaign.
 - o As the campaign begins, the Stewardship Committee hopes to report that 100% of current officers have already made a pledge for 2023, so officers are asked to submit their pledges this week.
- o Following the presentation, officers went into separate meetings of Session and the Diaconate.

Session Meeting

Opening items:

- With a quorum present, the Session meeting started at 7:25 pm.
- The meeting agenda was approved with an addition to the consent agenda.

Consent Agenda: the items below were approved unanimously:

- Approve the minutes of the Stated Session Meeting on August 22, 2022
- Approve the minutes of the Annual Congregational Meeting on August 28, 2022
- Approve the minutes of the Annual Corporation Meeting on August 28, 2022
- Receive August 2022 financial reports (attached to F&A meeting minutes)
- Approve revised job descriptions for the Preschool Director and Preschool Assistant Director (Attached)
- Approve Marty Mason as an at-large member of the Property Management Committee
- Approve Jim Gillespie and David Pettit as at-large members of the Adult Ministry Committee
- Receive POJ's report on the review of FPC's 2021 Session minutes (attached to the Clerk's report)
- Receive the report on the Financial Review of 2021 for FPC and Financial Review of 2021/2022 for the Preschool (Attached)

Old Business: Facilities Use Policy

- A clarifying revision to the Policy for Facilities Use by Outside Organizations, which was approved at the August Session meeting, was distributed in advance.
- The fee schedule, also approved at the August meeting, is not changing.
- A motion from the Property Management Committee to approve the revision was unanimously approved.
- A question regarding the policy's liability insurance requirement was addressed.

Reports from Committees and Work Groups:

- Draft minutes and reports from the following were submitted in advance of the meeting along with the meeting agenda: Adult Ministry, Children & Family Ministry, Christian Outreach, Finance & Administration, Personnel, Preschool, Property Management, Stewardship, Welcome & Worship, and Youth Ministry committees, Board of Deacons, and Clerk.
- Rich Lutz on behalf of the Property Management Committee reported that members of the family whose house was on the property where the church was built has indicated potential interest in making a tree donation., and it noted that there would be no plague and that the church's landscape plan would determine tree selection and location.
- Cathy Meaney on behalf of the Children and Family Ministry highlighted the new, theme-based curriculum selected for our Sunday morning class for 4- and 5-year-old children.

New Business: Coverage during Pastor Bae's fall sabbatical

- On behalf of the Personnel Committee, Judy Blair provided background information on the Future Sabbaticals designated fund, which was established to pay support expenses incurred during a pastor's sabbatical.
- While we do not need to hire someone to temporarily fill our associate pastor role during Aram's absence in October and November, we may have incidental expenses if Pastor Forney and Covenant Pastor Sutphin need occasional assistance.
 - The Personnel Committee will work with David and Rachel to ensure that activities such as preaching, pastoral care, and liturgy support are adequately covered.
 - Victoria Kean, the Committee's chair, will authorize payments for any sabbatical coverage expenses.

Announcements

- Special Called Session meeting to examine and receive new members on Sunday, October 2, 2022, at 9:15 am
- Combined worship service at 10 am on Sunday, October 2, 2022, followed by the Fall picnic
- Mission Fair between worship services, Sunday, October 9, 2022
- POJ Stated Meeting on October 15, 2022
Commissioners: Amy Gillespie, Jolene Kidd, Victoria Kean, and Linda Hitt
- Kirk Night, Wednesday, October 19, 2022, at 6 pm
- October is Bring a Friend To First Pres month
- Next Stated Session Meeting: Monday, October 24, 2022, at 7 pm

Thanksgivings and Commendations:

- Adult, Youth, and Children & Family Ministries for the outstanding start-up of our Fall classes
- Clerk Judy Blair for a commendation regarding POJ's review of FPC's 2021 Session minutes
- Gratitude for the recent increase in worship attendance
- Maria Brown and Christine Kelly for a successful preschool opening

The moderator adjourned the meeting with a benediction at 8:00 pm.

Minutes recorded by Clerk of Session Judy Blair

Approved 10.24.22